

# Four Corners Health Department Board of Directors Meeting MINUTES

**Date:** Tuesday, February 22, 2022  
**Time:** 6:30 pm  
**Place:** York City Building, 100 E. 4<sup>th</sup> St., York, NE  
**Purpose:** Four Corners Board of Health Meeting

## Call to Order

Meeting was called to order at 6:30pm. Open Meetings Act is located in the back of the room as well as in front of the podium.

## Roll Call

**Commissioners / Supervisors:** Jack Sikes-present, Anthony Whitmore-present, Ron Boruch-present, Misty Ahmic-present

**MD and DDS:** Dr. Jillian Fickenscher-present; Dr. Elizabeth Papineau-present

**Spirited Members:** Margaret Brink-present, Roger Reamer-present, Darla Winslow-present, Don Naiberk-present

## Quorum present? 10/10

**Introduction of Staff Present-** Laura, Alison, and Angel

**Introduction of Guests** – No guests present.

4 members of the public attended

- Danna SeEVERS, Seward
- Willard Petersen, York/Bradshaw
- Tom Brink, York
- Darrell Zabrocki, Seward

## Need to Amend / Accept Agenda as Presented

No corrections or additions were requested. Agenda was accepted as presented.

## Action Items

Closed/Executive Session

- Citizen Response to 1.13.22 York Briefing

Election of Four Corners Board of Health Officers for 2022

A request for nominations was made for the board offices for 2022. Nominations were discussed and made.

- Naiberk moved, and Boruch seconded, that the following slate of members be nominated to offices:
  - Reamer – President
  - Fickenscher – Vice President
  - Winslow – Secretary
  - Naiberk – Treasurer
- Roll Call Vote to elect slate of officers:
  - Naiberk – Yes
  - Boruch – Yes
  - Winslow – Yes
  - Reamer – Yes
  - Brink – Yes
  - Papineau – Yes

- Fickenscher – Yes
- Ahmic – Yes

- Boruch – Yes
- Whitmore – Yes

- Sikes - Yes

Margaret Brink requested that Roger Reamer (newly elected President) preside over the meeting at this point.

Approval of Dec. 29, 2021 meeting minutes-- *Attachment 1*

- Sikes moved to accept. Papineau seconded. Motion carried unanimously.

**Financial Report:**

December 2021 – Feb 16, 2022 Balance, Income/Expense Sheets and Accounts receivable – *Attachments 2a-d*

**Income/Expense Statements:**

Income: Infrastructure and state funds continue to be received on a monthly basis.

Expenses: Reports reflect standard/routine expenses as expected for staffing, programs and administration.

The net income/loss for:

- December 2021           -\$25,206.81
- This puts FC at a net income for 2021 of +\$213,872.14
- January 2022           +\$5,915.16
- Feb 16, 2022           -\$18,458.03
- This puts the FC position as of Feb 16 2022 at net loss for the 2022 year at -\$12,542.87.

Accounts receivable as of Feb 16, 2022 are \$140,690.86.

- Naiberk moved to approve financial report. Brink seconded. Motion carried unanimously.

**Approval of Auditor for 2021 Single Audit—Action Item**

The company used previously for our Single Audit (Mierau’s) is unable to do this year’s audit. We are required to do a single audit like last year due to the \$750,000 threshold of federal funding expended. This single audit has to be completed by the end of June. Auditor Bids were be presented at the meeting, in order to select one so that the agreement can be signed.

- Local CPA’s were contacted, and there was no one locally who does single audits for governmental organizations. Three quotes for a Single Audit were obtained from nearby firms in a range of \$13,200-over \$20,000. Dana Cole and Co. was the lowest bid at \$13,200. This company is used by several other local health departments, and they have an auditor available in Lincoln who can meet the deadline.
- Winslow moved to go with Dana Cole and Co. Whitmore seconded. Motion carried unanimously.

**Unfinished Business**

**Update on Jan 18, 2022 Butler County Board Meeting**

An agenda item was placed on the Jan 18, 2022 Butler County Board Meeting to bring the FC Dentist appointment to a vote, and also discussion if Butler County wanted to stay with Four Corners. Supporters of Four Corners attended the meeting in David City, and spoke to the board. Some people also submitted letters of support and/or attended the meeting. When the vote was taken on the board dentist, her appointment was approved. No other action was taken.

**Update on COVID-19 Response**

- The COVID-19 Omicron variant caused a surge of cases which peaked in January, and now is downward trending. For many of the cases, contact tracing was conducted using an online tool/survey to

gather information for the investigations. The survey tool was sent via text message rather than having a nurse make a phone call. We are now compiling the data we received from this response.

- FC is continuing free testing and COVID vaccines. Currently we have funding available to support this. During the omicron peak, healthcare providers ran low on tests at times. We were able to assist with testing via the Nebraska Public Health Lab.
- FC is at the end of the funding designated for contact tracing/case investigation.
- Sessions to present the FC Vaccination Assessment are taking place in the next week. Please plan to participate in order to develop a longer-term vaccination strategy, which will determine capacity for future response and building/staffing needs.
- 4,000 at-home COVID test kits were received today (4 pallets). These tests are at-home antigen tests that will be free to the public and distributed from public sites in our District. There will be an option to receive a certified lab report of the test result (also free) by having the at-home test “proctored” online by eMed. For those who want it, it can be used for work, travel, etc. The kits will be placed at the Seward Library, Polk Co. Health Department, Four Corners, and The David City Library. Reamer reports that Memorial Health Care Center is also receiving 4800 test kits to help distribute in the community.

## **New Business**

### **Action Item: Updated Policies Approval**

Leave Policy—this policy has been updated to align with changes made last meeting to the Official Holidays Policy.

- Fickenscher moved to approve the changes to the Leave Policy to align with changes to the Official Holidays Policy. Naiberk seconded. Motion carried unanimously.

## **Director’s Report**

### **Staffing Update and Needs**

A nurse, Juli Farley, has been supplied to us by DHHS through a CDC Workforce Capacity grant. She will be with us for at least one year to assist where needed. FC also requested a bilingual Community Health Worker, who has not yet been hired.

### **Staff reports – Attachment 3**

Highlights:

- Public Health Integration Project – Results of the social determinants of health screenings were highlighted. In roughly 6 months, 472 patients have needed some kind of social determinants of health assistance. This work has been noticed by United Health Care. They are interested in piloting our work as a grassroots rural health model.
- Minority Health and Health Disparity Assessments are taking place. So far, mental health, drugs/alcohol, and healthy sleeping habits are the top concerns. An assessment will be coming next for Maternal Child Health – Suicide Prevention in 10-19 year olds.
- FC is hosting Household Hazardous Waste Events in all four counties again in April 2022.
- PetSource in Seward has now signed on as a Worksite Wellness client.
- The board discussed the positive impact of community briefings, connections to community boards and economic development groups for future; as well as the importance of partnerships between private and public sectors.

## **Legislative/Policy Report**

Board Letter of Support for LB 1138 requested by Friends of Public Health (Appropriations Committee Hearing is March 1<sup>st</sup>) —*Attachment 4*

- Board is in favor of signing this letter of support (with no objections or suggested changes).

LB 956 introduced by Murman. Friends of PH testified in a neutral capacity on this bill regarding data sharing. The hopes are that through working with DHHS, it can be further refined to improve data sharing with LHD's and the public.

### **President's Report**

*Public Comment (3-5 minutes per individual, per discretion of the Board President)*

- Reamer gave a brief history of how the Board of Health was developed and how members are selected.
- Darrel Zabrocki, Seward County Commissioner, 427 S 1<sup>st</sup> Street, Seward, NE. Requesting the BOH to consider appointing elected officials (commissioners) to the board's executive committee.
- Danna Seevers, 222 Wildwood Road, Seward, NE. Addressed the board about the public comment made in the 1.13.22 York briefing.
- Willard Petersen, 514 Rd 14, York, NE (Bradshaw area). Comments about opportunities vs. politics that came along with COVID-19.
- Ahmic read a letter submitted by Raegan Hain Hoffman, 3456 Branched Oak Road, Staplehurst, NE. The letter addressed the comment made by Brink in the 1.13.22 York briefing.
- Reamer thanked the guests who came to share comments with the board.

### **Calendar Information:**

Board of Health Meetings

Annual Community Meeting: McDougall requested any suggestions to plan for a future annual community meeting. The board asked to discuss in a future board meeting, with a proposal to rotate to different counties.

Regular Board Meeting on/before June 2022 6:30 pm (Date and Location TBD). We will send out another doodle.

NE Public Health Conference—April 5-6, 2022 in Lincoln at Innovation Campus. Please let Laura know if you would like to attend. Board member's fees will be covered by FCHD.

Reminder about presentations on the FC Vaccination Assessment. Please let Laura know if you'd like to attend the Thursday or Monday session.

**Adjournment:** Move to adjourn.

Papineau moved to adjourn. Winslow seconded. Meeting adjourned at 8:08pm.